



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

March 21, 2024

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at Spokane County Water District No. 3. A total of twenty-two (22) attended the meeting including: twelve (12) SAJB voting representatives, one (1) voting alternates, one (1) non-voting representative, Program Manager Hanson, and eight (8) guests. The sign-in sheet for SAJB members and guests is available upon request. Welcome to Jeff Edgmon who is the new Manager at East Spokane Water District No. 1. The meeting was called to order at 1:33 pm. In person (14) and via Zoom (8).

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for additions, corrections, or deletions to the Minutes of February 22, 2024. Terry Squibb moved to approve the February meeting minutes Bruce Davidson seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

2. FINANCAL REPORT

Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the Bill Payment Summary and financial report for March 2024.

March 2024 Bill Payments totaled \$21,428.60. The March summary detailed SAJB Administration bills of \$0.00. The Wellhead Implementation bills were paid with checks #2686 - 2691. Education and Awareness bills were \$13,335.80. Program Manager Consulting Services, mileage, and reimbursements amounted to \$4,692.00. The Potential Contaminant Source Inventory bill was \$3,400.80.

The Spokane County Investment Pool balance is \$49,481.19. The Washington Trust WIP bank account balance as of March 1, 2024, is \$140,411.11. The Washington Trust Administrative bank account balance is \$6,217.87.

Those present reviewed the Bill Payment Summary. Bruce Davidson moved to approve the March Bill Payment Summary. Terry Squibb seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously. Treasurer Greenlund thanked the nineteen members who have paid their 2024 Assessments and Dues.

3. OLD BUSINESS

Discussion – Data Gathering for Wellhead Protection MODFLOW Ground Water Model Update with Climate Change Analysis – Dan Kegley reminded all members to return the data requested for the model update by the first or second week in April. Data updates on anticipated changes in new wells, conservation or water rights are needed to develop the climate change and population growth portion of the model.

DOH SWP Grant Update – President Jenkins reported that SAJB’s request to the Department of Health is moving forward. Nikki Guilliot, DOH SWP Grant Coordinator, sent an email stating,

“We got really positive feedback from the regional staff and are moving forward with a contract request today [3/21/24]. I’d expect a contract to come through the Adobe Sign email process in about 45 days.”

SAJB estimates that the contract could be approved around May 15, 2024.

APA Renewal – Talking Points for Water Purveyors – Amy Sumner, Spokane County Water Resources, sent a list of possible talking points for purveyors to share with staff and customers on the importance of renewing the APA funding. Discussions are in process with the cities of Spokane and Spokane Valley. APA renewal will not go on the ballot without the participation of the major cities. Rob Lindsay made a presentation at a recent Liberty Lake City Council meeting. Todd Henry volunteered to work with the valley purveyors and share with the City of Spokane Valley the importance of the APA water monitoring program to support safe drinking water. PM Hanson will add a post on the SAJB website.

4. NEW BUSINESS

2024 Potential Contaminant Source Inventory – Reanette Boese shared that all purveyors have received the 2024 business lists for review. The types of businesses listed are basically the same as in previous years with the addition of adult family group homes that now require permits. Please send your completed reviews to Reanette Boese reaboese@gmail.com by April 20, 2024.

Program Manager Job Description and Application Review Process – Members reviewed the draft Program Manager Job Description and application form. Suggested edits included adding the need for physical ability to lift 40-50 pounds, transport and set up event supplies and ease with interacting with public groups and public speaking. Suggestions for posting the job description include SAJB’s website, Indeed, AWWA, EnviroKids Club Sponsor’s websites, WorkSource, WA Stormwater Center, Evergreen Rural Water, Craig’s List and Facebook. Applications will be reviewed in August and the selected candidate will be approved by a vote of SAJB members at the meeting on September 26, 2024. The Selection Committee will include SAJB officers, Kelly Williquette, and Reanette Boese.

PM Hanson noted that the work she currently does for IWAC was not included in the Program Manager’s job description. The Program Manager’s position is not an employee position, and a consultant may need to have another contract to meet the legal requirement. Separate contracts with the two organizations may also be useful for IWAC to increase participation in Kootenai County events. IWAC could consider contracting with the same person as SAJB or selecting a different person as IWAC’s Administrative Assistant.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Hanson’s Report

Education and Awareness – Fourteen school and community events are scheduled to date. Many thanks to Reanette Boese who is assisting at many of the events. The EnviroKids Quarterly Newsletter will focus on Expo 50 and what has changed environmentally since Expo 1974. Members were asked to share changes in the world of water.




- Septic system replacement has decreased water nitrogen levels.
- Safe Drinking Water Act Passed
- Lead free fittings and solder required.
- Cleaning products are phosphate free which reduces the growth of aquatic plants that can reduce water quality.
- Backflow prevention devices installed and tested annually.
- Low flow water conservation devices e.g., toilets, showerheads, appliances, sprinklers, smart controllers.
- Surface water from lakes and rivers is no longer used in public drinking water systems.
- Annual Potential Contaminant Source Inventory conducted.
- Senator Tom Foley secured an Aquifer Protection grant.
- Centennial Trail was created so people can enjoy walking near the river.
- The city of Spokane Valley was incorporated.
- 1982 plumbing code and 1986 lead water pipes no longer installed.
- The SVRP Aquifer Atlas was published in 2000, 2004, 2009, 2015, 2023.



Proactive Business Assistance

March results for business renewal and recruitment and 2024 goals are shown in the table to the right.

	2023 Results	Jan. 2024 Results	Feb. 2024 Results	Mar. 2024 Results	Total	2024 Goals
Food Rescue Recognitions	5	4	2	0	18	8
Check-in Visits	29	5		0	34	15
Renewals	13	6	2	2	23	6
New Certifications	2		1	1	117	6
Sold, Out of Business	3	1	0	0	4	0

The Ty Wick Award will be presented at the SRF Expo 50 H2O Symposium on 5/30/24 at the Spokane Convention Center. [The nomination form is available here.](#) Who will you nominate?

Water Conservation “Nerds” Media Campaign. Backflow Protection and Sprinkler system Check-up are the media campaigns for April 2024 funded by IWAC and SAJB. Go to the [SAJB - IWAC Playlist](#) to view all of the available videos produced by KSPS PBS.



Household Hazardous Waste Disposal – PM Hanson is working with refugee and immigrant students in the [RICS Kids Connect Program](#). Students made bracelets to help them learn about proper waste disposal.

Got Waste? Put it in the right place! Visit www.SpokaneWasteDirectory.org



Make an EnviroKids bracelet. The colors can remind you and your family to “Put Your Waste in the Right Place.”

- Red/Pink:** Never throw batteries in the trash or recycle bins. Batteries can cause fires.
- Orange:** No plastic bags in the blue recycle bin.
- Yellow:** Household Hazardous Waste is dangerous. Take it to a free HHW drop off location.
- Green:** Food waste and yard waste can be composted in the green bin.
- Blue:** Recycle Right! Place only clean, dry, and loose recyclables in the blue bin.
- Purple:** Use your imagination. Invent a new way to reduce waste in your home or school.
- Black:** Recycle oils, antifreeze, and auto fluids at an auto shop. Do not dump anything on the ground. Pick up pet waste. Storm drains may drain to the river and aquifer.
- Clear/White:** Donate reusable things to a collection center like Goodwill, Value Village, and others.
- STAR** Talk to your family about proper waste disposal.

On 2/29/24, ten students and adults participated in a field trip tour of the Waste to Energy Facility.



6. OPEN FORUM

Shane Sheppard, CID, asked if anyone had sent the lead sewer line survey to customers.

Next Meeting April 25, 2024.

7. ADJOURN

There being no further business this 21st day of March 2024. President Jeremy Jenkins adjourned the meeting at 3:04 pm.

President, Jeremy Jenkins

Secretary, Todd Henry